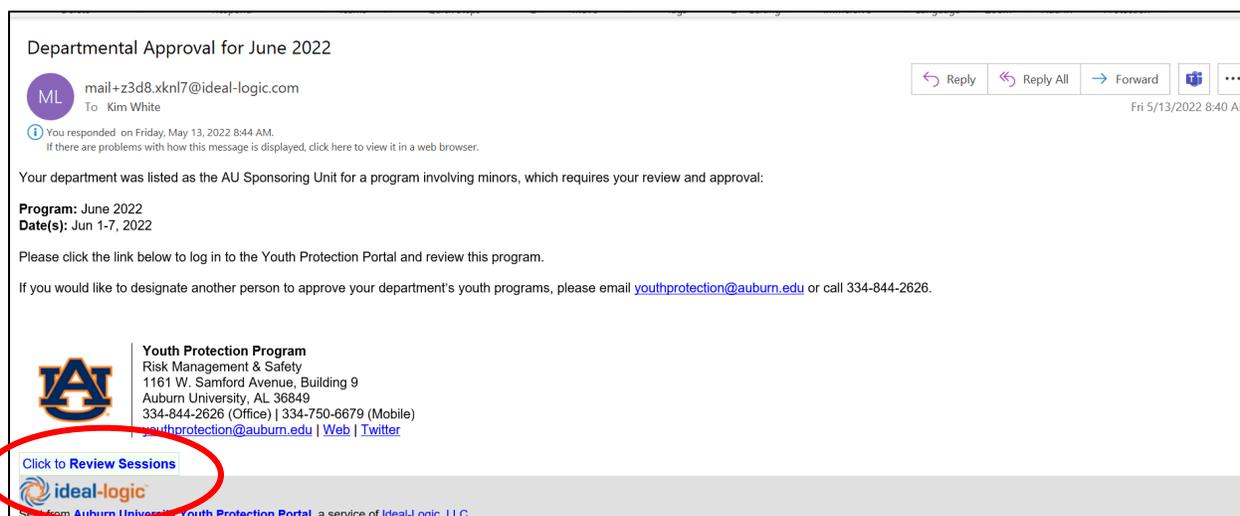# Youth Protection Portal

Departmental Approval Process

Programs involving minors require the approval of the AU department or unit that hosts the program or that gives approval for housing or use of facilities (the "AU Sponsoring Unit").

The dean, director, department head, or department chair of the AU Sponsoring Unit will receive an email from AU's Youth Protection Portal when departmental approval is needed for a program involving minors.

When you receive the email, click "Review Session." You can also access the Youth Protection Portal at aub.ie/ypp-portal.


Log in using your AU credentials.
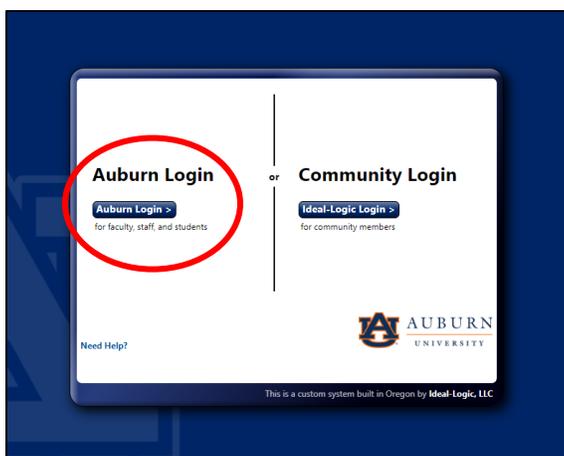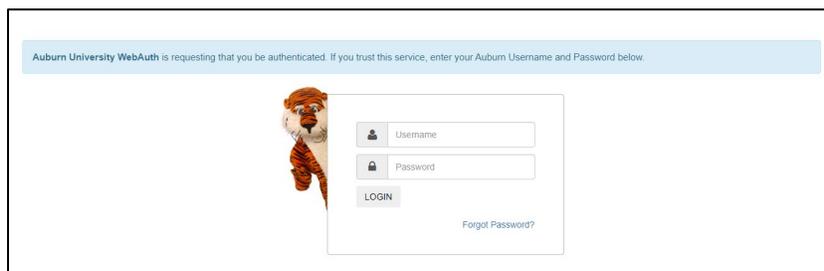
Your screen will show all of the youth programs ready for your review. **Click "Review" to open the youth program.**


Review the session information. If the program submitted states that the program is an exclusion to the Youth Protection Policy, this will be noted. Once you have reviewed the information, **click "Next."**

The next screen shows that the Youth Protection Program has done an initial review of the program registration. This does not indicate that the program fully complies with the Youth Protection Policy. **Click "Next"** to continue.
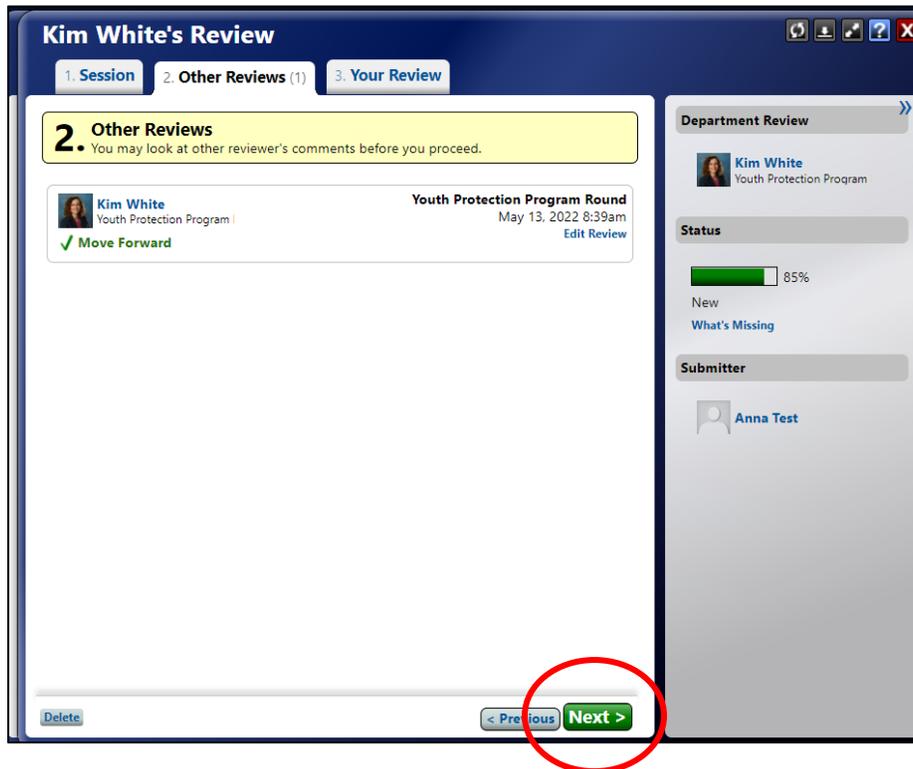
Click "Approve" if you approve of your department being the AU Sponsoring Unit for this program. Click "Not Approve" if you do not approve. Click "Submit" to finalize your approval or disapproval.
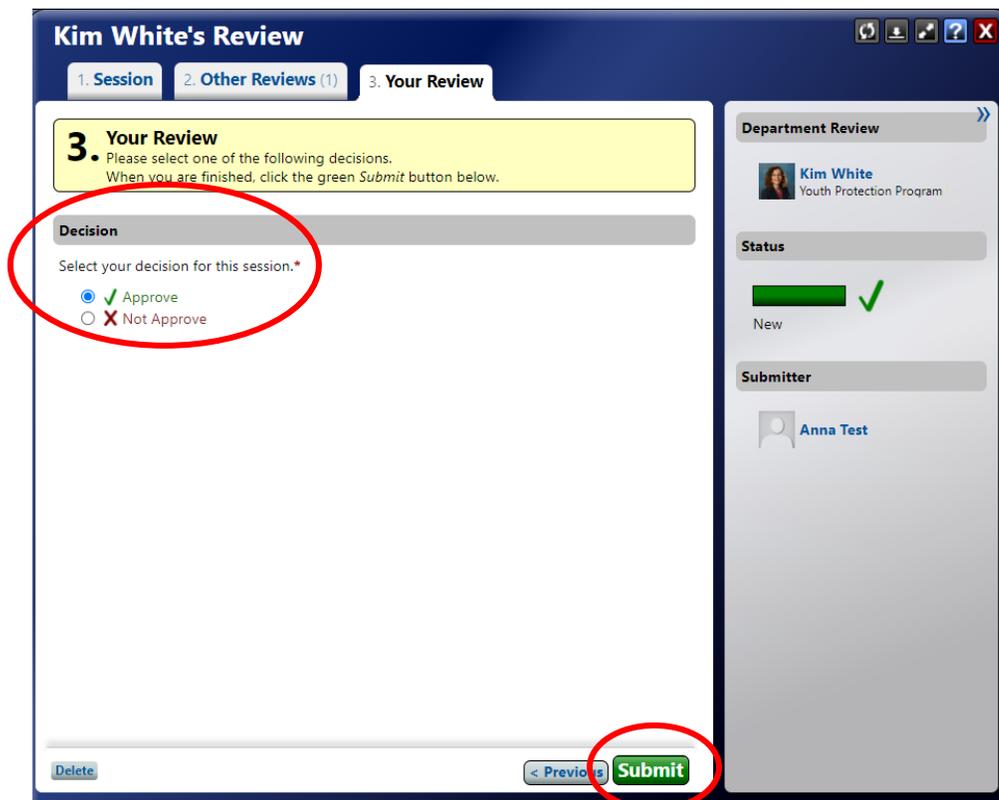
If you have questions or need assistance, please email youthprotection@auburn.edu or call 334-844-2626.